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| U. S. COAST GUARD<br>AUXILIARY<br><br>FORM 7000 (02-23) | U. S. Coast Guard Auxiliary<br><b>MEETING MINUTES</b><br><i>Meeting Minutes are to be retained for 10 years</i> |              |  | Page 1 of 6<br><u>Report for</u><br>FLOTILLA<br>DIVISION<br>DISTRICT |
| Unit Name   |   | Meeting Date | Meeting Type<br>Regular Bus.<br>Special Bus. | Total # persons<br>in Attendance                                     |
| Unit Number   |   |              |  | Time called to Order   |
| Meeting Location  |   | In Person    | Type<br>Virtual      Hybrid                  | Quorum<br>Present   YES      NO                                      |
| SECTION I Unit Officers Present (Check if Present)      |   |              |  |  |
|   |   |              |  |  |
| SECTION II Guests Present (Guests, Active Duty)         |   |              |  |  |
|   |   |              |  |  |
| SECTION III Minutes of last meeting ( Mo/Yr )           |   | Motion       | Second                                       | Approved<br>Not Approved   |
| Comments:   |   |              |  |  |
|   |   |              |  |  |
| SECTION IV Financial Report ( Mo/Yr )                   |   | Motion       | Second                                       | Approved<br>Not Approved   |
| Comments:   |   |              |  |  |
|   |   |              |  |  |
| SECTION V Old Business                                  |   |              |  |  |
|   |   |              |  |  |
| SECTION VI New Business                                 |   |              |  |  |
|   |   |              |  |  |

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| U. S. COAST GUARD<br>AUXILIARY<br><br>FORM 7000 (02/23)   | U. S. Coast Guard Auxiliary<br><br>MEETING MINUTES |   | Page 2 of 6<br><br>Lock all Entries<br><br>Unlock all Entries |
| SECTION VII Unit Training Topics Presented  |  |   |   |
|   |  |   |   |
| SECTION VIII CONDENSED VERSION OF REPORTS AND MOTIONS VOTED ON                                    |  |   |   |
|   |  |   |   |
| SECTION IX MEETING ADJOURNED AND NEXT MEETING DATE  |  |   |   |
| Motion to Adjourn   |  | Second Motion   | Time Adjourned  |
| Next Meeting Date & Time  | Date   | Time  |   |
| Person Submitting Report:   |  | Date Submitted  | Report Submitted to:  |
| ATTACH - Roll Call & additional Reports in this area<br>Ex: Staff, Awards, Special Event Reports) |  |  |   |

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| <b>U. S. COAST GUARD<br/>AUXILIARY</b><br><br>FORM 7000 (02/23) | <b>U. S. Coast Guard Auxiliary<br/>MEETING MINUTES</b> | <b>Page 3 of 6</b> |
| <b>SECTION X Continuation Sheet 1</b>                           |  |                    |
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| <b>U. S. COAST GUARD<br/>AUXILIARY</b><br><br><b>FORM 7000    (02/23)</b> | <b>U. S. Coast Guard Auxiliary<br/>MEETING MINUTES</b> | <b>Page 4 of 6</b> |
| <b>SECTION X   Continuation Sheet 2</b>                                   |  |                    |
|   |  |                    |